

A E Tax Service, Inc.
610 SW Alder, Suite 410
Portland, OR 97205
(503) 228-0962
(503) 228-0755

RENTAL PROPERTY INFORMATION

ADDRESS: _____

TYPE OF STRUCTURE: _____

DATE RENTAL BEGAN (OR ONGOING): _____

IF NEW THIS YEAR, PURCHASE PRICE OF THE HOUSE OR YOUR COST BASIS: _____
IF NEW THIS YEAR, ATTACH CLOSING DOCUMENTS

DO YOU LIVE IN THE HOUSE AS WELL? _____

WHAT PERCENTAGE OF HOUSE IS IN RENTAL? _____

DO YOU ALSO HAVE AN OFFICE IN HOME ? _____

RENTS RECEIVED _____

DEPOSITS RECEIVED _____

ADVERTISING _____

TENANT SCREENING _____

LICENSE AND PERMITS _____

BANK FEES _____

COMMISSIONS _____

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PROPERTY MANAGEMENT FEES PAID _____

CLEANING COSTS

SUPPLIES _____

CLEANING SERVICES _____

CARPET CLEANING _____

DUMPSTER/HAULING _____

MAINTENANCE

REPAINTING FOR NEW TENANTS _____

YARD _____

INSURANCE

HOMEOWNERS _____

MORTGAGE INSURANCE _____

LEGAL OR PROFESSIONAL FEES PAID _____

MORTGAGE INTEREST _____

*ATTACH MORTGAGE STATEMENT

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POINTS PAID ON NEW LOAN _____
*ATTACH CLOSING DOCUMENTS ON REFINANCING

OTHER INTEREST _____
HOME EQUITY LOAN, LINE OF CREDIT, COMSUMER LOANS _____

REFINANCING FEES _____

REPAIRS

- PLUMBING _____
- WIRING _____
- HEATING AND AIR _____
- ROOF AND EXTERIOR _____
- WINDOWS AND SCREENS _____
- LOCKSMITH _____
- OTHER _____

Note: Improvements to the rental are depreciated, not expensed

SUPPLIES

- CLEANING _____
- OFFICE AND MANAGEMENT _____

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TAXES

*PLEASE INCLUDE PROPERTY TAX BILL IF NOT ON MORTGAGE STATEMENT

UTILITIES

WATER _____

POWER _____

GARBAGE _____

HEAT _____

PURCHASES AND IMPROVEMENTS

	ITEM	DATE PURCHASED	COST
APPLIANCES			
ROOF			
DECK, WALKWAYS, EXTERIOR			

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PURCHASES AND IMPROVEMENTS (CONTINUED)

MECHANICAL SYSTEMS

FURNACE, AIR CONDITIONER, WATER HEATER

ITEM	DATE PURCHASED	COST

ANY OTHER EXPENSES
